

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
R.M. OF ENTERPRISE NO. 142  
HELD IN THE COUNCIL CHAMBERS AT #108 HWY 371  
IN RICHMOUND, SASKATCHEWAN  
ON THURSDAY JANUARY 19<sup>TH</sup>, 2023**

**Present were:** Administrator Jessica Davis and the following Councillors:

Kelly Herter	Councillor Division No. 1
Milt Klaudt	Councillor Division No. 3
Brent Maier	Councillor Division No. 4
Jordan Schell	Councillor Division No. 5
Darrell B. Koch	Councillor Division No. 6

**Call to Order**

A quorum being present; Deputy Reeve Jordan Schell called the meeting to order at 6:05 P.M. CST

Minutes December	<b>001-23 KLAUDT:</b>	<b>THAT</b> the Minutes of the Regular Meeting held on Monday, December 15 <sup>th</sup> , 2022 be approved as presented and read.  <b>CARRIED</b>
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Financial Statement	<b>002-23 HERTER:</b>	<b>THAT</b> the Statement of Receipts and Payments for the month December 2022 be accepted as presented and read.  <b>CARRIED</b>
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**Reeve Mario Koch arrived to the meeting at 6:20 PM.**

Accounts	<b>003-22 MAIER:</b>	<b>THAT</b> the following accounts be approved for payment: Payroll, EFT and Cheques 2955-2958.....\$33,204.98 Payments #1-7 as per listing.....\$52,774.40 Cheques #2959 to #2984 & EFT as per listing.....\$78,962.22  <b>CARRIED</b>
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Corres- pondence	<b>004-23 M. KOCH:</b>	<b>THAT</b> the Correspondence as presented and read by the Administrator be filed.  <b>CARRIED</b>
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**Old Business**

Bylaw 02-2022	<b>005-23 D. KOCH:</b>	<b>THAT</b> Bylaw 02-2022 being a bylaw respecting buildings be read for a second time.  <b>CARRIED</b>
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Board of Revisions	<b>006-23 HERTER:</b>	<b>THAT</b> the R.M. of Enterprise No. 142 appoints Western Municipal Consulting Ltd. To manage the Board of Revisions process for the term of January 1, 2023 through December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to service as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean and Stew Demmans.  <b>CARRIED</b>
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Secretary BoR	<b>007-23 MAIER:</b>	<b>THAT</b> the R.M. of Enterprise No. 142 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revisions for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in the Western Municipal Consulting Ltd. fee schedule and <b>THAT</b> if Kristen Tokaryk is unable to preform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to preform administrative functions and may appoint a recording secretary for the purpose of any hearing.  <b>CARRIED</b>
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Landfill Fees	<b>008-23 D. KOCH:</b>	<b>THAT</b> as of January 1 <sup>st</sup> , 2023 the R.M. of Enterprise No. 142 no longer charge fees for using the municipal Landfill.  <b>CARRIED</b>
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- Landfill            **009-23 KLAUDT:**        **THAT** this municipality accept the Final Cover Tendering, Construction Management and Reporting file number: 22-WP1226 and the Landfill Phase II Environmental Assessment Report file number: 22-2760-1 as presented by Pinter and Associates.  
**CARRIED**
  
- Landfill            **010-23 HERTER:**        **THAT** the Landfill Committee meet with the Village of Richmond Council to discuss cost sharing for the landfill decommissioning.  
**CARRIED**
  
- Bobcat             **011-23 MAIER:**         **THAT** the R.M. operators attempt to repair the Bobcat and if required the equipment be repaired by a qualified mechanic.        **CARRIED**
  
- Truck               **012-23 KLAUDT:**        **THAT** this municipal purchase a 2023 Ford Super Duty F-250 SRW from Cypress Motors Ltd., Maple Creek for a total price of \$67,355.00.  
**CARRIED**
  
- Computers         **013-23 MAIER:**         **THAT** two new computers and a dual monitor for the second computer be purchased as quoted by Munisoft for delivery and set up.  
**CARRIED**

**Reports**

**Administrator:** Reported on year-end processes, audit preparation, unpaid taxes, School Annual Liability Statement.

- Reports            **014-23 M. KOCH:**        **THAT** the reports be filed as presented and read.  
**CARRIED**

**New Business**

- Resignation      **015-23 D. KOCH:**        **THAT** council accept the resignation letter presented by Administrator Jessica Davis for her final day to be June 30<sup>th</sup>, 2023 and **THAT** the position of Administrator for the R.M. of Enterprise No. 142 be posted.  
**CARRIED**
  
- Wages             **016-23 KLAUDT:**        **THAT** the following wages for Operators be set as follows: Bill McEwen @ \$39.00; Ryan Tuchscherer @ \$31.00 per hour; Gary Gallwey @ \$29.00 per hour all effective January 1, 2023.  
**CARRIED**
  
- Wage               **017-23 HERTER:**        **THAT** Office Assistant wage be set at \$27.20 per hour effective January 1, 2023.  
**CARRIED**
  
- Administrator    **018-23 Maier:**         **THAT** the annual salary for Administrator Jessica Davis be set at \$51,076.48 for 2023, reflecting a 4 day work week and including RMAAS Fees and SARM Benefits to be paid for by the municipality and **THAT** time in lieu be granted for extra hours worked.  
**CARRIED**
  
- Wages             **019-23 M. KOCH:**        **THAT** effective January 1<sup>st</sup>, 2023 wages for Landfill Caretaker, Barry Manz be set at \$23 per hour.  
**CARRIED**
  
- Office              **020-23 D. KOCH:**        **THAT** we hire Jeanne Keene as Caretaker for the municipal office at a rate of \$600 per month for the year 2023.  
**CARRIED**
  
- Fire Chief         **021-23 KLAUDT:**        **THAT** Gene Perreault be appointed as Fire Chief for the R.M. of Enterprise No. 142 for the year 2023.  
**CARRIED**
  
- Pest                 **022-23 HERTER:**        **THAT** Darcy Schneider be appointed as Pest Control Officer for the R.M. of Enterprise No. 142 for 2023.  
**CARRIED**

Committees **023-23 MAIER:** **THAT** the following appointments be made for 2023:

- a. **Fire Rangers:** Councillor for each division
- b. **Public Works:** M. Koch, Schell and D. Koch
- c. **Library:** M. Koch and D. Koch
- d. **Road Ban:** M. Koch, Herter and Schell
- e. **Finance:** M. Koch, Klaudt, Schell and Admin
- f. **Fire:** M. Koch, Herter and Maier
- g. **Spill Control:** M. Koch, Schell and Maier
- h. **Landfill:** M. Koch, D. Koch, Herter
- i. **Stray Animals Act:** Admin
- j. **MC Hospital/Lodge:** M. Koch
- k. **McLaren Lake Regional Park:** Bill Gergely, Jordan Schell and Craig Solie
- l. **Employee Relations:** M. Koch, Herter, Schell and Maier
- m. **Weed Inspector:** Councillor for each Division
- n. **Division Boundary Review:** M. Koch, Schell and Maier

**CARRIED**

SARM **024-23 D. KOCH:** **THAT** this municipality pay the SARM Membership Fees of  
 Membership \$3,758.54 for the year 2023. **CARRIED**

**At this time, the Administrator’s Bond was presented to Council.**

Administrator **025-23 KLAUDT:** **THAT** the Administrator’s Bond for \$75,000.00 coverage at a rate of  
 Bond \$201.40 for 2023 through the SARM Fidelity Self-Insurance Plan be accepted as presented. **CARRIED**

WCB **026-23 HERTER:** **THAT** the assessable earnings for Members of Council for coverage  
 Council under the Saskatchewan Worker’s Compensation be set at \$30,000.00 per elected official for 2023. **CARRIED**

WCB **027-23 MAIER:** **THAT** pursuant to requirements under *The Worker’s Compensation*  
 Fire Dept. *Act* and our general liability policy, we record the names of those Persons who serve on the Richmond Fire Department for 2023: Allan Beierbach, Bill Brown, Glen Brown, Brandon Brilz, Chad Brittner, Nathan Davis, Brad Fleck, Kim Hellman, Shaun Hellman, Wade Welte and Gene Perrault. **CARRIED**

SUMA Fire **028-23 M. KOCH:** **THAT** this municipality purchase coverage through SUMA, Option  
 Fighter Insurance A (\$50,000 AD&D) Insurance for the Richmond Volunteer Fire Fighters for the year 2023. **CARRIED**

Council **029-23 D. KOCH:** **THAT** the Council Remuneration for 2023 be set as follows:  
 Remuneration **Meetings:** \$275.00 per meeting, plus mileage;  
**Committee:** \$175 under 4 hours, \$275 over 4 hours, plus mileage;  
**Office Supervision:** \$275.00 per day, plus mileage;  
**Other:** \$275.00 per day for each day occupied by a member of Council on other duties associated with the municipality;  
**CARRIED**

Council **030-23 KLAUDT:** **THAT** council members and all municipal employees be reimbursed  
 Mileage for all necessary municipal travel at a rate of \$1.00 per kilometer travelled in 2023. **CARRIED**

Meals **031-23 HERTER:** **THAT** the meal per diem for 2023 be set as follows:  
 Breakfast \$30.00  
 Lunch \$35.00  
 Supper \$55.00  
 Total: \$120.00 per day. **CARRIED**

Custom Work      **032-23 MAIER:**      **THAT** custom work rates for 2023 be set as follows:  
- Motor Grader: \$100/hr first 8 (included snowplowing), \$200/hr for work above 8 hrs and commercial rate, \$40 minimum charge  
- Tractor/mower/loader: \$100/hr first 4 hours; \$40.00 minimum charge; \$175/hr for work above 4 hours and Commercial Rate  
- Tree Planter: \$20/day for ratepayers, \$40/day non-rate payers  
- Haybuster/seeders: \$20/acre for ratepayers only  
and **THAT** commercial custom work be a maximum of four hours.  
**CARRIED**

Community Grants 2022      **033-23 M. KOCH:**      **THAT** this municipality allocate the full population of the R.M. to the Village of Richmond under the Community Grants Program for the year 2023.  
**CARRIED**

Munisoft Support      **034-13 D. KOCH:**      **THAT** this municipality pay the 2023 Munisoft Hardware and Software Support Agreement Costs of \$4,729.44 total.  
**CARRIED**

Live Ink Renewal      **035-23 KLAUDT:**      **THAT** council agrees to the Contract Renewal for 2023-2025 with Live Ink Media for the website.  
**CARRIED**

Donation 4-H Borderline      **036-23 HERTER:**      **THAT** this municipality donate \$1000.00 to Boarderline 4-H muti-club.  
**CARRIED**

**Other:**

**Admin – Look into rental space for grader in southern area of municipality and possible liability.**  
**Schell – quote for plow and capital purchase suggestion of hydraulic hose press.**

Adjourn      **037-23 D. KOCH:**      **THAT** this meeting now be adjourned. (8:13 P.M. CST)  
**CARRIED**

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Deputy Reeve

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Administrator