

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE  
R.M. OF ENTERPRISE NO. 142  
HELD IN THE EMS BUILDING AT #106 HWY #371  
IN RICHMOUND, SASKATCHEWAN  
ON THURSDAY DECEMBER 17<sup>TH</sup>, 2020**

**Present were:** Reeve Mario Koch, Administrator Rolande Davis, Intern Jessica Davis and the following

Councillors:	Kelly Herter	Councillor Division No. 1
	Milt Klautd	Councillor Division No. 3
	Tom Tuchscherer	Councillor Division No. 4
	Jordan Schell	Councillor Division No. 5
	Darrell B. Koch	Councillor Division No. 6

**Call to Order**

A quorum being present, Reeve Mario Koch called the meeting to order at 9:37 A.M. CST

Minutes	<b>230-20 HERTER:</b>	<b>THAT</b> the Minutes of the Regular Meeting held on Tuesday November 17 <sup>th</sup> , 2020 be approved as presented and read.	<b>CARRIED</b>
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Financial Statement	<b>231-20 TUCHSCHERER:</b>	<b>THAT</b> the Statement of Receipts and Payments for the Month of November 2020 be accepted as presented and read.	<b>CARRIED</b>
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**Delegate (10:11 A.M. to 10:42 A.M.) – William Brown - Ratepayer**

William Brown attended the meeting regarding plowing for the November 2020 snow storm and the election for Division 3 Councillor. He conveyed his disapproval of the Village of Richmond being plowed before main grids and concerns about time management of Operators.

He shared his concerns about the election and possible unqualified voters. Discussion ensued in regards to Election Official duties and voters lists. Intern Jessica Davis brought forth new legislation coming into force in January 2021 allowing municipalities to hold elections at large and the costs and time required to create voters lists. Councillor Darrel Koch was adamant about the creation of a voters list noting that the R.M. of Fox Valley and R.M. of Big Stick have them.

Accounts	<b>232-20 D. KOCH:</b>	<b>THAT</b> the following Accounts be approved for payment: MAN#1 to MAN#17EFT & ADP as per Listing.....\$ 62,057.74 #2256 to #2277& EFT as per Listing.....\$ 30,451.73	<b>CARRIED</b>
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Contract Work	<b>233-20 KLAUDT:</b>	<b>THAT</b> commencing December 17 <sup>th</sup> , 2020, all contract work receive a minimum of two (2) quotes.	<b>CARRIED</b>
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Correspondence	<b>234-20 KLAUDT:</b>	<b>THAT</b> the Correspondence as presented by Administrator Rolande Davis be filed as presented and read.	<b>CARRIED</b>
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**Old Business**

Snow Plowing Village	<b>235-20 HERTER:</b>	<b>THAT</b> we acknowledge the letter in regards to the November 2020 snow storm from the Village of Richmond and <b>THAT</b> this municipality agree offer snowplowing to the Village of Richmond at a rate of \$75.00 per hour with the first 3 hours free of charge.	<b>CARRIED</b>
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Snow Storm Village	<b>236-20 SCHELL:</b>	<b>THAT</b> the snow removal done for the Village of Richmond after the November 8 <sup>th</sup> , 2020 snow storm be done at no charge.	<b>CARRIED</b>
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One-way Plow      **237-20 TUCHSCHERER: THAT** this municipality purchase a one-way plow from Brandt at a quoted price of \$29,000 and purchase the required lift group and **THAT** Councillor Darrell Koch work with the Administrator and Foreman to finalize the purchase and installation.

**CARRIED**

2020 Chev Service      **238-20 TUCHSCHERER: THAT** we authorize the purchase of any parts required to put the 2020 Chevrolet into service for the operators.

**CARRIED**

**\*\* First Aid Kits for each truck\*\***

RM #111 Fire Services      **239-20 SCHELL: THAT** this municipality enter into a Fire Services Assistance Agreement with the R.M. of Maple Creek No. 111, known as the Mutual Aid Southwest Saskatchewan Area, upon approval by our Fire Chief Gene Perreault.

**CARRIED**

R. Davis Retirement      **240-20 D. KOCH: THAT** this municipality accept the letter of Retirement as of December 31, 2020 as presented by Administrator Rolande Davis.

**CARRIED**

CAO J. Davis      **241-20 KLAUDT: THAT** we hire Jessica Davis as CAO/Administrator for the R.M. of Enterprise No. 142 commencing January 1<sup>st</sup>, 2021.

**CARRIED**

Special Mtg      **242-20 HERTER: THAT** this municipality have a special meeting with Jessica Davis on January 4<sup>th</sup>, 2021 at 10:00 A.M. CST to discuss the terms and conditions of her employment.

**CARRIED**

Gift R. Davis      **243-20 TUCHSCHERER: THAT** we purchase a custom fire pit for Rolande Davis in recognition for her years of service for an approximate value of \$450.00 plus applicable taxes.

**CARRIED**

**Committee Reports**

**Mario Koch: Reeve:** Mario stated that we need to learn to communicate better and work better together in the future in order to have a good functioning council.

**Rolande Davis: Administrator:** Reported on ADP Payroll; Tax Arrears; PREP Grant; office Entry Heaters; Thank-you letters; 2020 Holidays and Christmas Hours.

**Jessica Davis: Intern:** Jessica reported on her succession in obtaining her C Certificate in Rural Administration; Landfill Update; Board of Revision; MLDP Courses; Municipal Leaders Roles & Responsibilities and Rural Councillor Articles of interest.

Reports      **244-20 SCHELL: THAT** we acknowledge the reports as presented.

**CARRIED**

**New Business**

Council Meetings      **245-20 D. KOCH: THAT** the next three Regular Meetings of Council be held as follows:  
Thursdays January 14<sup>th</sup>, February 11<sup>th</sup> and March 11<sup>th</sup>, 2021 all commencing at 10:00 A.M. CST.

**CARRIED**

EMS Bldg      **246-20 KLAUDT: THAT** the municipality continue to pay all utilities at the EMS Building which will house the Ambulance starting January 1<sup>st</sup>, 2021.

**CARRIED**

911 Services Agreement	<b>247-20 HERTER:</b>	<b>THAT</b> the Administrator and Reeve be authorized to sign the 911 Call Centre Agreement with the Saskatchewan Public Safety Agency. <b>CARRIED</b>
Revenue Sharing Eligibility	<b>248-20 TUCHSCHERER:</b>	<b>THAT</b> the Council of the R.M. of Enterprise No. 142 confirms the municipality meets the following eligibility requirements to receive The Municipal Revenue Sharing Grant: <ul style="list-style-type: none"><li>• Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;</li><li>• In good standing with respect to the reporting and remittance of Education Property Taxes;</li><li>• Adoption of a Council Procedures Bylaw;</li><li>• Adoption of an Employee Code of Conduct; and</li><li>• All members have filed and annually updated their Public Disclosure Statements, as required; and</li></ul> <b>THAT</b> we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and <b>THAT</b> we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. <b>CARRIED</b>
Bylaw No. 01-2020	<b>249-20 SCHELL:</b>	<b>THAT</b> Bylaw No. 01-2020, being a Bylaw to Provide for Records Retention Schedule, be introduced and read for the first time. <b>CARRIED</b>
	<b>250-20 D. KOCH:</b>	<b>THAT</b> Bylaw No. 01-2020 be read a second time. <b>CARRIED</b>
	<b>251-20 KLAUDT:</b>	<b>THAT</b> Bylaw No. 01-2020 be given three readings at this meeting. <b>CARRIED UNANIMOUSLY</b>
	<b>252-20 HERTER:</b>	<b>THAT</b> Bylaw No. 01-2020, being a Bylaw to Provide for the Records Retention Schedule be read a third and final time, adopted, signed and sealed by the Reeve and Administrator. <b>CARRIED</b>
Bylaw No. 02-2020	<b>253-20 TUCHSCHERER:</b>	<b>THAT</b> Bylaw No. 02-2020, being a Bylaw to Authorize the Payment of Wages and Accounts, be introduced and read for the first time. <b>CARRIED</b>
	<b>254-20 SCHELL:</b>	<b>THAT</b> Bylaw No. 02-2020 be read a second time. <b>CARRIED</b>
	<b>255-20 D. KOCH:</b>	<b>THAT</b> Bylaw No. 02-2020 be given three readings at this meeting. <b>CARRIED UNANIMOUSLY</b>
	<b>256-20 KLAUDT:</b>	<b>THAT</b> Bylaw No. 02-2020, being a Bylaw to Authorize the Payment of Wages and Accounts be read a third and final time, adopted, signed and sealed by the Reeve and Administrator. <b>CARRIED</b>
Regular Office	<b>257-20 HERTER:</b>	<b>THAT</b> the regular office hours be set at 8:30 A.M. CST to 4:30 P.M., Closed for 1 hour lunch, commencing January 1 <sup>st</sup> , 2021. <b>CARRIED</b>

Christmas Hours      **258-20 TUCHSCHERER:** **THAT** the municipal office be closed for the following Christmas Holidays: December 24<sup>th</sup> to December 28<sup>th</sup> – Closed All Day  
 Close at Noon – December 31<sup>st</sup>, 2020  
 January 1<sup>st</sup>, 2021 - Closed

**CARRIED**

Employee Committee      **259-20 SCHELL:**      **THAT** the Employee Relations Committee meet with the employees to discuss wages/salary and benefits and bring recommendations to the January 2021 council meeting.

**CARRIED**

Seasons Greetings      **260-20 D. KOCH:**      **THAT** this municipality participate in the Season’s Greetings Advertisement specials in the Maple Creek News Times.

**CARRIED**

Donation Ronald McDonald House      **261-20 KLAUDT:**      **THAT** this municipality donate \$1,000.00 to the Ronald McDonald House in Saskatoon for the year 2020.

**CARRIED**

Commissioner For Oaths/Notary Public      **262-20 HERTER:**      **THAT** this municipality appoint Jessica Davis as Commissioner for Oaths and Notary Public and **THAT** this municipality pay for her Appointment as a service to Ratepayers.

**CARRIED**

**Capital Purchases: 2021 Budget Purposes; keep researching for hoist for the new shop. Think about any capital purchases for 2021 Budget**

**Other**

**Jordan Schell: Culvert Valve – Jerome Hellman & Wayne Freitag**

**Mario Koch: Ambulance Driveway – EMS got stuck – needs to be cleared when there is a snow fall**

EMS Snow Removal      **263-20 D. KOCH:**      **THAT** priority snow removal in Richmond be as follows:  
 1) EMS Bldg 2) Fire Hall 3) Office and Municipal Bldgs 4) Community Hall and Arena (last).

**CARRIED**

Fire Hall Keypad Entry      **264-20 TUCHSCHERER:** **THAT** we purchase a keyless entry door pad for the Fire Hall.

**CARRIED**

Operator G. Gallwey      **265-20 TUCHSCHERER:** **THAT** Seasonal Operator Gary Gallwey remain employed for the winter months and **THAT** all Operators work a maximum of 40 hours per week unless emergency hours are necessary due to snow storm.

**CARRIED**

Mower Gear Box      **266-20 SCHELL:**      **THAT** operators attempt to rebuild the mower gearbox.

**CARRIED**

Adjourn      **267-20 SCHELL:**      **THAT** this meeting now be adjourned. (2:27 P.M. CST)

**CARRIED**

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Reeve

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Administrator